



# Updated Registration Process

## APPLICANT



DevelopTT is a product of



## STEP 1

If you already have a ttconnect ID, you can skip this step. To register for a ttconnect ID, visit the ttconnect website at [www.ttconnect.gov.tt/itim\\_expi/selfregister.jsp](https://www.ttconnect.gov.tt/itim_expi/selfregister.jsp) and enter the required information. After creating an account at the above site, an e-mail will be sent to you to activate your ttconnect ID online.

## STEP 2

Download and complete the appropriate Registration Form. These forms are accessible via this link <https://www.ttbizlink.gov.tt/trade/tnt/html/HowToRegister.html>.


- Form A - For Individual Registrants.
- Form B - For Company/Business Registrants

Before completing the Registration Form, please carefully read its Explanatory Notes.

## STEP 3

After you have completed the first (2) two steps:

- Print and sign the last page of the ttconnect disclaimer form, click the link <https://bit.ly/2UKzLkP> to access the document.
- Copy, sign and scan at least two (2) valid forms of the following identification documents:  

<b>Driver's Permit</b>	<b>National Identification Card</b>
<b>Electronic Birth Certificate</b>	<b>Passport</b>
- Take a photo of your face (as in a selfie) with one of the National identification documents which carries a photograph of your face (**a photo of your face with your birth certificate would not be accepted**). 
- Email the completed TTBizLink Form, signed last page of the disclaimer, signed copies of two forms of national ID and the photo of your face with a national picture ID to [info.ttconnect@gov.tt](mailto:info.ttconnect@gov.tt).

If you already have an active TTBizLink account, simply email a copy of two forms of valid identification and your completed TTBizLink Form to [support.ttbizlink@gov.tt](mailto:support.ttbizlink@gov.tt).

## STEP 4

Your documents will be processed and you will be registered or your account updated for the TTBizLink e-service within **48** hours.

### ttconnect Office Locations - TEMPORARILY CLOSED

For information use the ttGovChat Live Chat Service on ttconnect by clicking <http://www.ttconnect.gov.tt/>

Location	Address	Contact Information
<b>Port of Spain</b> Ministry of Trade and Industry	Level 9 Nicholas Tower, 63-65 Independence Square, Port of Spain	Email: <a href="mailto:support.ttbizlink@gov.tt">support.ttbizlink@gov.tt</a> Tel: 800-4SEW (4739) Fax: 623-5156
<b>Arima</b> ttconnect Office	1st Floor Pennywise Building, 10 -10A Devenish Street, Arima	Tel: 800-TTCN (8826)
<b>Bon Accord</b> ttconnect Office	Milford Court Complex, Milford Road, Bon Accord	Tel: 800-TTCN (8826)
<b>Chaguanas</b> ttconnect Office	9 Southern Main Road, Chaguanas	Tel: 800-TTCN (8826)
<b>Curepe</b> ttconnect Office	8 Eastern Main Road, Curepe	Tel: 800-TTCN (8826)
<b>Princes Town</b> ttconnect Office	4 Charlotte Street, Princes Town	Tel: 800-TTCN (8826)
<b>Saint James</b> ttconnect Office	121 Western Main Road, St. James	Tel: 800-TTCN (8826)
<b>Sangre Grande</b> ttconnect Office	232 Brierley Street, Sangre Grande	Tel: 800-TTCN (8826)

Please note that the office hours are Monday to Friday 8:00 a.m. to 4:00 p.m., except on public holidays. For further assistance, contact the DevelopTT Help Desk at 612-3000 ext. 2160/ 2165/ 2182/ 2093.